

Minutes

Chancellor William McGill School of Success Charter School
Board of Directors Meeting
October 19, 2017

Call to Order- The meeting was called to order by President Cazares, at 9:10 AM at the McGill School of Success Fellowship Hall, located at 3025 Fir Street, San Diego CA, 92102.

Roll Call:

President Norma Cazares (NC) – Present	Treasurer Maria Alabi (MA) – Absent
Board Member Denis Morgan (DM) – Present	Secretary Idalia Rodriguez (IR) – Present
Board Member Josh Nelson (JN) -- Present	Board Member Rosalba Ponce (RP)- Present
Board Member Ed. Hieshetter (EH) – Present	Board Member Dr. Robert Brown (RB)- Absent

Also Present: Principal Kimberly Lopez, Eileen Logue from CSMC, and Board Member nominee Charles Gulley.

Secretary Idalia Rodriguez recorded the minutes.

Quorum- President Cazares confirmed that a quorum was present.

Public Comments- Opportunity for Public Comments Regarding Agenda Items and Items not on the Agenda (Gov. Code 54954.3). There were no public comments at this time.

Action Items

M/S/C to approve the Minutes of the September 19, 2017 Minutes (Nelson/Alabi)

Copy attached.

Board Member Nelson requested the following:

Change statement “A conversation ensued over having the *maintenance* personnel from Christ United assist with cleaning the vents monthly, however, *other options will be considered prior to evaluating if he will be tasked with this responsibility*” to “A conversation ensued over having the maintenance personnel from Christ United assist with cleaning the vents monthly, however, other maintenance options will be taken into consideration.

The following items discussed in the September meeting were also discussed at this time:

- Kitchen Vent: Board member Morgan spoke to Admin Assistant Rubalcaba and requested that she works with the contractors to obtain bids and details of the work that needs to be done in the kitchen.
- School Fence Mesh: Pricing for the mesh around the school fence is still being researched.

N.C. voted “yes”, D.M. voted “yes”, I.R. voted “yes”, J.N. voted “yes”, E.H. voted “yes”, R.P. voted “yes”

Election of New Board Member

M/S/C to elect Mr. Charles Gulley as Board Member. (Heishetter/Morgan)

President Cazares and Board member Ed Heishetter met with Mr. Charles Gulley to discuss the application process as well as the responsibilities for the open board position. Heishetter introduced Mr. Gully to the rest of the Board and presented a brief description of Mr. Gulley’s accomplishments. Mr. Gulley is familiar with McGill as he has participated in the “Men’s Reading Day”. He has also worked with the NHA for a number of years.

N.C. voted “yes”, D.M. voted “yes”, I.R. voted “yes”, J.N. voted “yes”, E.H. voted “yes”, R.P. voted “yes”

Date Change for November Board Meeting (Nelson/Rodriguez)

M/S/C to approve a date change for the November Board meeting from November 9th, to November 16th.

Date has been changed to accommodate accounting reporting due dates.

N.C. voted “yes”, D.M. voted “yes”, I.R. voted “yes”, J.N. voted “yes”, E.H. voted “yes”, R.P. voted “yes”, C.G. voted “yes”

Memorandum of Agreement to participate as a member of the Title III Consortium. (Ponce/Nelson).

Annual approval of the Agreement to participate in the Title III Consortium was approved for McGill's continuous participation.

N.C. voted "yes", D.M. voted "yes", I.R. voted "yes", J.N. voted "yes", E.H. voted "yes", R.P. voted "yes", C.G. voted "yes"

Memorandum of Agreement of the After School Education and Safety: (Informational)

Principal Lopez met with Jenny Real, Supervisor for the YMCA program. They discussed the contract with the program and the expectations of the program. This contract discussion is done on an annual basis.

N.C. voted "yes", D.M. voted "yes", I.R. voted "yes", J.N. voted "yes", E.H. voted "yes", R.P. voted "yes", C.G. voted "yes"

El Dorado SELPA (Informational).

Copy of report attached

Eileen Logue presented the year-end MOE for fiscal year 2016-2017. The report shows that McGill passed all the items that needed to be addressed on the report. Board member Ponce requested that Mrs. Lopez speak to the school psychologist to determine a total number students who require additional assistance, further from the regular services that are needed. She would like to see a breakdown of these totals at the next meeting.

Title III ELD Student Program Sub-grant: (Informational).

Mrs. Logue stated that because we are still not at the \$#10k threshold, McGill will continue to go through the consortium. A discussion will be in place with other schools who would like to participate in the consortium with McGill.

Principal Items:

- a. **South Park Walkabout:** McGill participated on the South Park Walkabout again this year. Various booths were setup with games for kids to enjoy at no cost. There was also information provided about McGill. Mrs. Niday and Board member Nelson coordinated the event and it was a success. Another community event like this is scheduled for December.
- b. **Family Friday/Principal Chat:** The first principal chat was held on October 6th. There were a lot of parents in participation. Mrs. Lopez introduced herself to parents and discussion included volunteering and plans for the school year.
- c. **Water Lead Update:** The testing for lead has been completed, however; results will take about 5 weeks for delivery.
- d. **Kitchen Upgrade:** Mr. Scott from Christ United Church spoke to Ideal Plumbing, who suggested calling other plumbing companies because they primarily work with residential kitchen renovations. Mr. Scott has three quotes for convection ovens.
- e. **Music Program/Violin Update:** A music instructor has been hired on an hourly basis. Mario Ojeda attended a couple of schools in Chula Vista with Board member Ponce and former interim principal Sapien. They observed the scheduling and instruction. He has not started the classes yet, as he's participating in symphony concerts out of town. CUPC has agreed to allow the conference room to be used for the music classes and Mr. Ojeda will begin his setup.
- f. **Playground update:** Playground equipment has been ordered to replace the equipment that is extremely used. Bids and arrangements are still in the works for replacing the mesh that surrounds the playground. Mrs. Lopez suggest changing the mesh to a different color and adding better school logo signs to attract passersby.
- g. **Multi-Tiered System of Supports (MSS) Grant:** Mrs. Lopez has applied for a \$25k grant that is available to schools wishing to develop cohesive plans to support struggling students through a system of supports based on evidence of achieving. This will include group teacher trainings. Mrs. Lopez has begun writing a plan to submit with the grant application.
- h. **DOJ Custodian of Records:** Mrs. Lopez reported that former principal Fuentes was the custodian of record for McGill to work on LiveScan reports. The application and expense for this level of clearance required to update all records has been submitted to the SDCOE by Mrs. Lopez.

President's Report

Brown Act Training: Board members Heishetter and Dr. Brown attended the Brown Act Training. There was a lot of information and they felt the time was well spent. The County office of Education has information of other training times for the Brown Act as well as other informational trainings. All Board members are requested to attend, if they have not.

Marketing & Development Standing Committees: President Cazares informed that this committee is subject to the Brown Act. Board member Alabi discussed the importance of this committee to meet at least once a month and to collaborate to develop great ideas for McGill. This item will be on the agenda next month to allow all board members who are interested the opportunity to participate.

Social Media Policy

Copy of proposed policy attached.

M/S/C to approve the McGill Social Media Policy (Nelson/Rodriguez)

Board Member Alabi presented the Social media policy for approval. Board members had the opportunity to read the policy prior to the meeting and no further discussion is necessary.

Standing Committees

Performance & Standards: Board member Rosalba Ponce has been appointed Chair of this committee.

Human Resources Committee: Board member Gully will consider joining and participating in the Human Resources Committee.

Adjournment to Close Session at 11:22 AM

Closed Session Open 11:23 AM

Adjournment of Close Session at 12:04 PM

Return to Regular Session: 12:05 PM

Report of Closed session:

A number of items were discussed during closed session. Action was taken on one personnel item. The Board voted in favor of reducing a full time position to a half time position.

Round Table:

Board member Heishetter shared an article written by Dr. Dorothy L.W.Smith, who was a key member of McGill's establishment. A copy of the article is attached.

President Cazares shared a San Diego School district school mailer promoting the Choice Application period and highlighting certain schools. She stated that SDUSD does not include its own Charter schools in their total list of schools which confirms why McGill must do their own marketing.

Board of Directors Meeting Adjourned at 12:30 PM. (Rodriguez/Nelson).

Norma Cazares, Board President

Idalia Rodriguez, Board Secretary